

## Information sheet for incoming exchange students 2017-2018

### Contact information

At TU Delft, all international exchange programmes are managed by our faculties/departments who welcome all queries from prospective exchange students. Your faculty or department is responsible for advising, informing, selecting and accepting your application as an international exchange student. Any requests for information and applications can thus be directed to the [Faculty coordinators for international exchange](#) of your particular faculty. Check the end of this flyer for more contact details or see [contact details faculty coordinators international exchange](#).

### Applications for the 2017-2018 academic year

#### How to apply

Exchange students can apply online. Application instructions are available at [online application incoming exchange students](#)

Your application will be sent to the Faculty exchange coordinator, who will case manage your application. After the application deadline of either 1 October or 1 April it usually takes 4 till 6 weeks to receive your admission letter from us via email. In some instances, depending on subject or faculty requirements, it may take longer. Follow the instructions in the email to accept your offer. Please note that your application will only be processed after you have uploaded all the required documents.

Exchange students are generally accepted by faculties for one or two semesters<sup>1</sup> and some faculties may accept exchange students for their thesis project. It is important to note that any final thesis project conducted at TU Delft is the responsibility of your home university. Exchange students are not eligible for a TU Delft diploma. Any student seeking to undertake a research-based project at TU Delft is responsible for finding their own suitable project and a TU Delft supervisor, and must organise this well in advance<sup>2</sup>.

### Application deadlines

Autumn Semester	1 April
Spring Semester	1 October

**Applications that are incomplete or received after the deadline will not be considered.**

### Academic information

#### Academic calendar 2017-2018

Autumn Semester 4 September 2017 – 2 February 2018  
Spring semester 12 February 2018 – 6 July 2018  
Exam retakes 13 August 2018 – 17 August 2018

#### Overview of courses, course availability and learning agreement

TU Delft's course catalogue ([www.studyguide.tudelft.nl](http://www.studyguide.tudelft.nl)) outlines all the available courses for 2016-2017. Your study plan should be based on this current course catalogue, bearing in mind that changes may occur (the course catalogue will be updated in May 2017). A [studyguide manual](#) is available to help you. [A list of TU Delft - English BSc courses](#) available for incoming exchange students can be found on our website. Some faculties also offer

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<sup>1</sup> The Faculty of Architecture and the Built Environment offers fixed course packages to incoming exchange students. Bachelor students can only choose from the English-taught Bachelor minor programmes. Incoming master exchange students can only choose a complete 'MSc1' package and are not allowed to make their own combination of subjects from different 'MSc1' packages.

<sup>2</sup> The Faculty of Civil Engineering and Geosciences has only limited possibilities to accept students who would like to undertake research-based project-/thesis work during their semester at TU Delft. Please note that only projects with a maximum workload of 10 ECTS are allowed and that students need to combine such a project with courses for at least 15 ECTS.

Bachelor-level [thematical minors](#) programmes taught in English. A list for 2017-2018 will be available at our website from the end of March onwards. A thematic minor is a combination of courses designed around a specific topic, such as sustainability or robotics.

TU Delft's faculties cannot guarantee your place on any individual course as each course placement is subject to availability, the fulfilment of certain preconditions, and timetabling factors. As an exchange student we advise you to be flexible and, before your arrival at TU Delft, have alternative courses ready and approved by your home institution academic advisors. All students are given a two-week period at the start of each semester to make any appropriate modifications to study plans, pending that these changes are approved and validated by all parties. Any further queries regarding courses can be emailed to your faculty exchange coordinator using the contact details below.

## TU Delft online learning

Are you considering to spend an exchange semester at TU Delft and would like to know more about the quality of our courses? Experience our courses by online learning and check the entire range of courses on our newly launched Online Learning website at <https://online-learning.tudelft.nl/>. Just over a year ago, TU Delft launched its Extension School with the mission to 'Educate the World' and help the University become one of the world leaders in online and blended education. Now, we present our entire range of courses on our newly launched Online Learning website. Watch the promotion video here.

## Academic culture

TU Delft is a highly valued and rated institution recognized worldwide for the quality of its academic environment. Our exchange students enrich our academic culture and offer an invaluable contribution to learning. We aim to make your transition to academic life at TU Delft as smooth as possible and plenty of practical information on this can be found on our website [Academic culture](#).

## Study credit system

TU Delft uses the European Credit Transfer System (ECTS) shared by all universities in the European Union. One academic year provides you with a total of 60 ECTS credits. One ECTS credit is equivalent to a study load of 28 hours (including lectures, laboratory courses, practical work, assignments, projects, private work – in the library or at home – as well as examinations or other assessment activities). **Bachelor's programmes at TU Delft consist of 180 ECTS and Master's programmes, 120 ECTS.**

Exchange students should be able to obtain a minimum of 24 credits per semester at TU Delft. The majority of the ECTS credits of the courses should be obtained at the faculty in which they are enrolled<sup>3</sup>. Faculty Exchange Coordinators are allowed to make an exception to this rule in consultation with the Home University academic coordinator, mainly in case the student would like to attend courses at another TU Delft faculty or a joint programme that strongly correlates with his field of study.

## Introduction Programme

All incoming international students will participate in the Introduction Programme, organised by our Central International Office. During this programme full of fun, social and academic activities, you get to meet with faculty and fellow students, and take part in activities (obligatory and voluntary) designated to familiarise you with the education system as well as life in Delft and the Netherlands.

The Programme will be organised by TU Delft twice a year in August 2017 and in February 2018. Depending on your starting date in Delft you will participate in either programme. More information about this programme can be found on Delftulip, the online information and communication platform for our international students at TU Delft. After you have been admitted or conditionally admitted you will receive an invitation to join this (private) community.

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<sup>3</sup> Exchange students at the Faculty of Architecture and the Built Environment should take all their courses there. Also, it is not possible for exchange students from other faculties to obtain credits at the Faculty of Architecture and the Built Environment

## Language of instruction and language requirements

The language of instruction in the Bachelor's programmes is Dutch with the exception of the Aerospace Bachelor's and the Applied Earth Sciences Bachelor's which are fully taught in English. The Nanobiology Bachelor's is partially in English. At present in the other TU bachelor programmes over 250 of available courses are taught in English, and this number will continue to increase during the period 2015-2020. A [list of bachelor courses taught in English](#) can be found on our website. All Master courses are given in English. Students coming to TU Delft are therefore required to have a good command of the English language that is equivalent to:

- an TOEFL (Test of English as a Foreign Language) score of at least 90 (internet-based test). Please note: we only accept the TOEFL *internet-based* test;
- or an IELTS (academic version) overall band score of at least 6.5;
- or proof that you have passed the University of Cambridge 'Certificate of Proficiency in English (CPE)', University of Cambridge 'Certificate in Advanced English (CAE)' or University of Cambridge 'Business Higher (BEC Higher)'.

### TU Delft Language skills policy for Erasmus+ partner universities

Our language skills policy is based on the Erasmus+ guiding principle of the EC that the sending institution (as per the E+ bilateral agreement with the receiving institution) will provide the necessary language support such that all nominated candidates will demonstrate the recommended level of language proficiency for their programme or teaching period before commencing their exchange. We trust our partner universities to nominate students with language level C1 or higher in English. Students do not need to provide test results; a statement from their home university signed by the Erasmus+ coordinator or a representative of the Language Institute is sufficient.

### TU Delft language requirements for non-Erasmus+ partner universities

Proficiency in English as to be demonstrated in the exchange application :

- an original TOEFL test with a score of at least 90 (internet-based test);
- or an original Academic IELTS test with a score of at least 6.5 on average;
- or proof that you have passed the University of Cambridge 'Certificate of Proficiency in English (CPE)', University of Cambridge 'Certificate in Advanced English (CAE)' or University of Cambridge 'Business Higher (BEC Higher)'.

Note: the language test results should not be older than two years before the start of the academic year.

Nationals from the USA, U.K., Ireland, Australia, New Zealand, Canada, Switzerland and Singapore are exempt from the English language test. Applicants who obtained a bachelor's degree in one of the mentioned countries, are also exempt from taking the English language test. Students whose current BSc/MSc study programme is fully taught in English and submit a statement from the home university confirming this, will be exempted from taking the English test as well.

TU Delft carefully monitors the English language proficiency of incoming exchange students. Should a student's language ability on arrival not reflect the level necessary for the successful completion of their programme, he or she may be asked to take an English proficiency test at the TU Delft Language Institute. This should only incidentally be necessary. If a student does not fulfil the TU Delft language requirements, our partner university will receive a warning and, in the case of repetition students from this university will be required to submit an official language test result (TOEFL, IELTS or Cambridge Certificate).

## Dutch grading scale and average grading results of TU Delft BSc and MSc students

Grading systems and 'grading culture' vary from country to country. The Dutch grading scale, implemented from primary school through university level, goes from 1 (very poor) to 10 (excellent). At TU Delft final marks are rounded off to whole and half figures. A 6.0 is a pass. Although the scale runs from 1.0 to 10.0, the marks 9.0 and 9.5 are not frequently awarded and 10s are extremely rare. The definition of the marks is as follows:

Mark	Definition
9.5 – 10.0	Excellent
8.5 – 9.0	Very good
7.5 – 8.0	Good
6.5 – 7.0	More than satisfactory
6.0	Satisfactory
4.5 – 5.5	Nearly satisfactory
3.5 – 4.0	Unsatisfactory
1.0 – 3.0	Very poor

Sometimes a 'V' is awarded instead of a mark to indicate that the requirements for a particular subject have been fulfilled. The average grading results of TU Delft BSc and MSc students are available at:

[http://www.tudelft.nl/fileadmin/Files/tudelft/studeren/exchange\\_and\\_free\\_mover/20161003\\_Grading\\_scheme\\_BSc\\_3\\_.pdf](http://www.tudelft.nl/fileadmin/Files/tudelft/studeren/exchange_and_free_mover/20161003_Grading_scheme_BSc_3_.pdf) and

[http://www.tudelft.nl/fileadmin/Files/tudelft/studeren/exchange\\_and\\_free\\_mover/20161003\\_Grading\\_scheme\\_MSc\\_4\\_.pdf](http://www.tudelft.nl/fileadmin/Files/tudelft/studeren/exchange_and_free_mover/20161003_Grading_scheme_MSc_4_.pdf) .

A very useful article prepared by Nuffic (Netherlands Universities Foundation for International Cooperation) on comparing the grading systems in the Netherlands, the United States and the United Kingdom is available at webpage <https://www.studyinholland.nl/documentation/grading-systems-in-the-netherlands-the-united-states-and-the-united-kingdom.pdf> .

## Transcript of records upon leaving

Exchange students are advised to request an official transcript of records at the end of their study period from the faculty coordinator for international exchange.

## Fees, registration, job allowance, insurance, visas and accommodation

### Payment of fees and other finances

Exchange students pay tuition fees to their home university and are therefore exempt from paying tuition fees at TU Delft. All exchange students are, however, responsible for covering any personal expenses including accommodation, textbooks, passport and visa costs.

### Administrative status of exchange students

Exchange students are enrolled as full-time non-degree students. You can be registered at TU Delft for an uninterrupted period of 12 months maximum. Please note that it is obligatory that you remain registered as a regular student at your home university.

Any exchange student wishing to continue their studies after the exchange period of 12 months must register as either a regular student at TU Delft if your objective is to obtain a degree from the university or as a free mover<sup>4</sup> (who cannot obtain degrees). Both statuses require the payment of tuition fees. Free movers may be registered at TU Delft for an uninterrupted period of up to 12 months.

### Students and jobs

During your exchange period at TU Delft you are only permitted to engage in part-time employment, either paid or unpaid, if you have acquired the approval of your [coordinator for international exchange](#).

### Health and liability insurance

TU Delft requires all students who need a Dutch residence permit to take out a Dutch health insurance. A liability insurance is mandatory. If you do not require a Dutch residence permit we advise you to arrange for yourself health (and liability) insurance ([tudelft.nl/insurance](http://tudelft.nl/insurance)).

### Visa/residence permit requirements

At TU Delft we offer assistance to non-EU students in arranging visas and residence permits. Any student studying in the Netherlands is required to meet specific visa of residence permit requirements. Non-EU students coming to TU Delft must provide documentary evidence of sufficient financial means to support themselves for the period of stay. Students will receive more information about this after they have been admitted ([tudelft.nl/visa](http://tudelft.nl/visa))

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<sup>4</sup> The Faculty of Aerospace Engineering, the Faculty of Architecture and the Built Environment, the Faculty of Electrical Engineering, Mathematics and Computer Science and the Faculty of Industrial Design Engineering do not accept free mover students.

## Accommodation

TU Delft has partnered with different housing agencies in the greater Delft region to offer incoming international students help in finding accommodation. All rooms are within a 30-minute distance by bike and/or public transport. Both private and shared student units are available. The monthly rent ranges from € 450,00 to € 850,00 per room (inclusive of rent, water, gas, electricity, internet, and taxes).

Exchange and free mover students will be offered 1 semester-contracts, with a maximum of one semester's extension only. Cancellations during the contract period are NOT allowed.

As the supply of accommodation is limited, we specifically point out that all available rooms are allocated on a "first-paid, first-served" basis and can only be offered 'until stock lasts'.

After you've been admitted you will receive an invitation to the Delftulip community, on which you will find more information on the accommodations on offer and the whole housing procedure.

## DELFTULIP

[DELFTULIP](#) is the online information and communication platform for our international students at TU Delft. After you have been admitted or conditionally admitted you will receive an invitation to join this (private) community.

## ERASMUS STUDENT NETWORK DELFT

ESN Delft aims to provide an excellent experience for all international students who have chosen TU Delft for their semester abroad, by offering them the possibility to participate in events such as weekly drinks, city trips, international dinners and much more! You can also join a buddy group led by a Dutch student to help you get around in Delft even quicker. For more information, have a look at the facebook page of ESN Delft or at [www.esn-delft.nl](http://www.esn-delft.nl). Meet other internationals and friendly, helpful people who can offer you advice to help you have the best introduction to Delft. Be part of the largest student network of Europe and join us at one of our events!

## Useful websites

- TU Delft website homepage <http://www.tudelft.nl/en/>
- TU Delft corporate story <https://www.youtube.com/watch?v=FWqo2KuncIQ>  
[www.tudelft.nl/exchange](http://www.tudelft.nl/exchange)
- General information for incoming exchange students about how to apply to TU Delft as an exchange student, accommodation, visas and residence permits, insurance, etc.
- A YouTube film about Studying in The Netherlands <https://www.youtube.com/watch?v=FZvk8guA-pA>  
[academic calendar](http://www.studyguide.tudelft.nl/studyguide_manual/thematical_minors)  
[www.studyguide.tudelft.nl/studyguide\\_manual/thematical\\_minors](https://online-learning.tudelft.nl/campus.tudelft.nl/)  
[https://online-learning.tudelft.nl/campus.tudelft.nl/](https://www.youtube.com/watch?v=2Lh8Qkkh4Uw&feature=youtu.be)  
[https://www.youtube.com/watch?v=2Lh8Qkkh4Uw&feature=youtu.be](http://www.lr.tudelft.nl/nl/studeren/voorlichtingsactiviteiten/mini-mooc/)  
[http://www.lr.tudelft.nl/nl/studeren/voorlichtingsactiviteiten/mini-mooc/](https://intranet.tudelft.nl/en/ide/communication/presentation-industrial-design-engineering/www.internationalguide.tudelft.nl/campus_map_TU_Delft_Welcome_at_TU_Delft_Student_Housing_in_Delft_tudelft.nl/accommodation_Life_in_Delft_activities_international_students_Sports_and_Culture_student_budget)
- Mini-MOOC "Introduction to the bachelor of Aerospace Engineering at the TU Delft"
- Presentation Industrial Design Engineering [https://intranet.tudelft.nl/en/ide/communication/presentation-industrial-design-engineering/www.internationalguide.tudelft.nl/campus\\_map\\_TU\\_Delft\\_Welcome\\_at\\_TU\\_Delft\\_Student\\_Housing\\_in\\_Delft\\_tudelft.nl/accommodation\\_Life\\_in\\_Delft\\_activities\\_international\\_students\\_Sports\\_and\\_Culture\\_student\\_budget](https://intranet.tudelft.nl/en/ide/communication/presentation-industrial-design-engineering/www.internationalguide.tudelft.nl/campus_map_TU_Delft_Welcome_at_TU_Delft_Student_Housing_in_Delft_tudelft.nl/accommodation_Life_in_Delft_activities_international_students_Sports_and_Culture_student_budget)
- International Student Guide TU Delft
- Map of the campus of TU Delft
- Welcome at TU Delft
- Student housing in Delft
- Student housing for international students
- Life in Delft
- Social activities and excursions for international students after arrival
- Sports and Culture
- Living costs



## Contact details of faculty coordinators international exchange

### Faculty of Aerospace Engineering

Undergraduate programme (BSc):

The undergraduate Bachelor's programme is taught entirely in English. It focuses on the multidisciplinary field of aerospace engineering and the designing of the aerospace vehicles. The aircraft, rocket and satellite are studied in every course.

Master's programme (in English):

- Aerodynamics and Wind Energy;
- Flight Performance and Propulsion;
- Control and Operations (incl. Air Traffic Management);
- Space Flight;
- Aerospace Structures and Materials.

International Office

T: +31 (0)15 2781355

E: [exchange-ae@tudelft.nl](mailto:exchange-ae@tudelft.nl)

Postal address  
P.O. Box 5058  
2600 GB Delft  
the Netherlands

Visiting address  
Kluyverweg 1  
2629 HS Delft  
the Netherlands

### Faculty of Applied Sciences

Master's programmes (in English):

- Applied Physics;
- Chemical Engineering;
- Life Science & Technology;
- Science Education and Communication.

[www.tnw.tudelft.nl/exchange](http://www.tnw.tudelft.nl/exchange)

International Office

T: +31 (0)15 2783253

E: [exchange-tnw@tudelft.nl](mailto:exchange-tnw@tudelft.nl)

Postal address  
P.O. Box 5046  
2600 GA Delft  
the Netherlands

Visiting address  
Lorentzweg 1  
2628 CJ Delft  
the Netherlands

### Faculty of Architecture and the Built Environment

Master's programmes (in English):

- Architecture, Urbanism and Building Sciences.
- Geomatics

[www.bk.tudelft.nl/en/study/exchange-programme/](http://www.bk.tudelft.nl/en/study/exchange-programme/)

International Office

T: +31 (0)15 2788240

E: [InternationalOffice-BK@tudelft.nl](mailto:InternationalOffice-BK@tudelft.nl)

Postal address  
P.O. Box 5043  
2600 GA Delft  
the Netherlands

Visiting address  
Julianalaan 134  
2628 BL Delft  
the Netherlands

### Faculty of Civil Engineering & Geosciences

Master's programmes (in English):

- Applied Earth Sciences;
- Civil Engineering;
- Coastal and Marine Engineering and Management;
- Construction Management and Engineering;
- Transport, Infrastructure & Logistics;

Coordinator Student Exchange: Ms Maaike Kraeger-Holland

T: +31 (0)15 2781174E: [exchange-citg@tudelft.nl](mailto:exchange-citg@tudelft.nl)

Postal address  
P.O. Box 5048  
2600 GA Delft  
the Netherlands

Visiting address  
Stevinweg 1  
2628 CN Delft  
the Netherlands

### Faculty of Electrical Engineering, Mathematics and Computer Science

Master's programmes (in English):

- Applied Mathematics;
- Computer Engineering;
- Computer Science;
- Electrical Engineering;
- Embedded Systems.
- Sustainable Energy Technology\*\*.

\*\* in cooperation with Eindhoven University of Technology and University of Twente

Coordinator Student Exchange: Ms Jitske van der Laan

T: +31 15 2783506

E: [exchange-eemcs@tudelft.nl](mailto:exchange-eemcs@tudelft.nl)

Postal address  
TU Delft/Faculty EEMCS  
P.O. Box 5031  
2600 GA Delft  
the Netherlands

Visiting address  
Mekelweg 4  
2628 CD Delft  
the Netherlands

## Contact details of faculty coordinators international exchange

### Faculty of Industrial Design Engineering

Master's programmes (in English):

- Integrated Product Design;
- Strategic Product Design;
- Design for Interaction.

Please find [here](#) the lists with both Bachelor and Master courses that are offered to exchange students. Courses on these lists are taught in English.

Coordinator Student Exchange: Ms Janneke Arkesteijn  
T: +31 (0)15 2781077  
E: [internationaloffice-io@tudelft.nl](mailto:internationaloffice-io@tudelft.nl)

Postal and visiting address  
Landbergstraat 15  
2628 CE Delft  
the Netherlands

### Faculty of Mechanical, Maritime and Materials Engineering

Master's programmes (in English):

- Mechanical Engineering;
- Marine Technology;
- Systems & Control;
- Biomedical Engineering;
- Materials Science and Engineering;
- Offshore Engineering.

Coordinator student exchange: Ms Marion van Eijck  
T: +31 (0)15 2783689 and  
E: [internationaloffice-3me@tudelft.nl](mailto:internationaloffice-3me@tudelft.nl)

Postal address  
Mekelweg 2  
2628 CD Delft  
the Netherlands

Visiting address  
Mekelweg 2  
2628 CD Delft  
the Netherlands

### Faculty of Technology, Policy and Management

Master's programmes (in English):

- Systems Engineering, Policy Analysis & Management;
- Management of Technology;
- Engineering and Policy Analysis;
- Transport, Infrastructure & Logistics;
- Industrial Ecology \*

*\* in cooperation with Leiden University*

International Coordinator: Ms Toke Hoek  
T: +31 (0)15 2783367  
E: [c.a.hoek@tudelft.nl](mailto:c.a.hoek@tudelft.nl)

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P.O. Box 5015  
2600 GA Delft  
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Jaffalaan 5  
2628 BX Delft  
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Jaffalaan 9a  
2628 BX Delft  
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