

A guide to studying abroad at USC.

If you have any questions email us at [study@usc.edu.au](mailto:study@usc.edu.au)

|   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | USC<br>International                | Your<br>Institution                 | Student                             |
|---|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| 1 | The student completes the USC Study Abroad application form <sup>1</sup> and selects USC courses <sup>2</sup> .                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 2 | <p>Your Institution submits the application and following supporting documents to USC International via <a href="mailto:study@usc.edu.au">study@usc.edu.au</a>: completed application form, scanned copy of official transcript, passport and evidence of English proficiency (if not first language).</p> <p><b>PLEASE NOTE:</b> USC International will accept an unofficial transcript provided it is sent via your Institution verifying that the grades reflected on the unofficial transcript are correct. Passports are preferred however not necessary to submit an application.</p> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 3 | USC International will assess the application and make an offer accordingly. The offer will be sent to the student via email and your Institution will be copied in.                                                                                                                                                                                                                                                                                                                                                                                                                        | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |
| 4 | USC International will assess the student's eligibility for their chosen courses. The outcome will be sent to the student via email and your Institution will be copied in.                                                                                                                                                                                                                                                                                                                                                                                                                 | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |
| 5 | The student can accept their offer via the online payment system, following the steps on the acceptance page of their Letter of Offer.                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 6 | Once the tuition payment and acceptance have been received, USC International will email the Confirmation of Enrolment (COE) and USC Central login details to the student and your Institution will be copied in.                                                                                                                                                                                                                                                                                                                                                                           | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |
| 7 | The student can apply for their Student visa and enrol in their courses on USC Central (provided course enrolment is open at time of acceptance). Open enrolment dates are provided with the login details.                                                                                                                                                                                                                                                                                                                                                                                 | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 8 | The student needs to organise accommodation, airport transfers and flights to Australia <sup>3</sup> .                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |

<sup>1</sup> Application form: [www.usc.edu.au/internationalforms](http://www.usc.edu.au/internationalforms)

<sup>2</sup> USC course list: [www.usc.edu.au/SAcourses](http://www.usc.edu.au/SAcourses)

<sup>3</sup> Accommodation and airport transfers: [www.usc.edu.au/international-accommodation](http://www.usc.edu.au/international-accommodation)